



# Eesti Vehklemisliit

Kadaka tee 63, 12915 Tallinn, Eesti Vabariik

## Letter of commitment

The national federation of Estonia

hereby bidding to the organisation of the World Championships of cadet and junior 2027

- 1) Hereby confirms that it has full knowledge of all its obligations and financial obligations to organise an FIE World Championships
- 2) Hereby confirms that it is committed:
  - a) to respect and implement the FIE Statutes, including articles 1.2.4 and 1.2.5, the FIE Ethics and Safeguarding codes, the FIE rules, the FIE Administrative Rules, the FIE handbook of regulations, FIE Protocol handbook and any FIE rule in force.
  - b) to respect its financial obligations
- 3) confirms that it has received from its national authorities a written agreement guaranteeing the granting of visas to all the participants of the member national federations of the FIE.

20.09.2024, Tallinn

Signature, stamp





**BID QUESTIONNAIRE**

**FOR ORGANISATION**

**OF THE JUNIOR AND CADET**

**FENCING WORLD CHAMPIONSHIPS**

## IMPORTANT INFORMATION FOR BIDDING FEDERATIONS

- ❖ The FIE assigns the organisation of the World Championships to the National Federation of the host city. This federation will create a World Championships Organising Committee, which, coordinating at all times with the National Federation, will, from its inception, communicate directly with the FIE, from whom it receives its instructions.
- ❖ FIE World Championships and other official FIE events are only assigned to National Member Federations who ensure free access to competitors and officials and whose Organizing Committees commit to send invitations to all the Federations having the right to take part, and who do everything in their power to obtain the visas needed.
- ❖ The Organising Committee must comply with all the FIE Rules, Statutes, Administrative Rules and the Handbook of Regulations of the FIE from its inception up until its dissolution. The member Federation which applies as a candidate to organise congresses, official competitions, or any other FIE international events will document that the organizer will use all means to enable all the member Federations to take part in those events, without any discrimination whatever.
- ❖ The FIE retains the right of final say on all questions pertaining to the World Championships.
- ❖ The bid must be sent by the national federation and reach the FIE Head Office **three (3) years before** the date of organization of the World Championships, before the Congress. On this occasion the candidates will be announced.
- ❖ The complete file of candidature must reach the FIE Head Office before the 1<sup>st</sup> of September.
- ❖ The candidate federation will have to make a commitment, in front of the Congress, to respect the FIE Handbooks of regulations and its financial obligations. A signed protocol between the FIE and the organizing federation will state its perfect knowledge of its obligation
- ❖ The bid procedure has to take place according to the FIE statutes.
- ❖ The Organising Federation must provide a written agreement from the Ministry of Foreign Affairs guaranteeing the granting of visas to all the participants of the member national federations of the FIE.
- ❖ As specified on the relevant articles of the questionnaire it is obligatory to present plans and dimensions of all the competition venues attached to this document.

**Do you herewith accept the presented FIE bidding rules, procedure and specified special requirements?** YES  NO

## QUESTIONNAIRE

### 1. Name of the Bidding Federation

Estonian Fencing Association

### 2. Bidding Event (tick the corresponding square)

- Junior and Cadet World Championship

### 3. Place and dates of the event

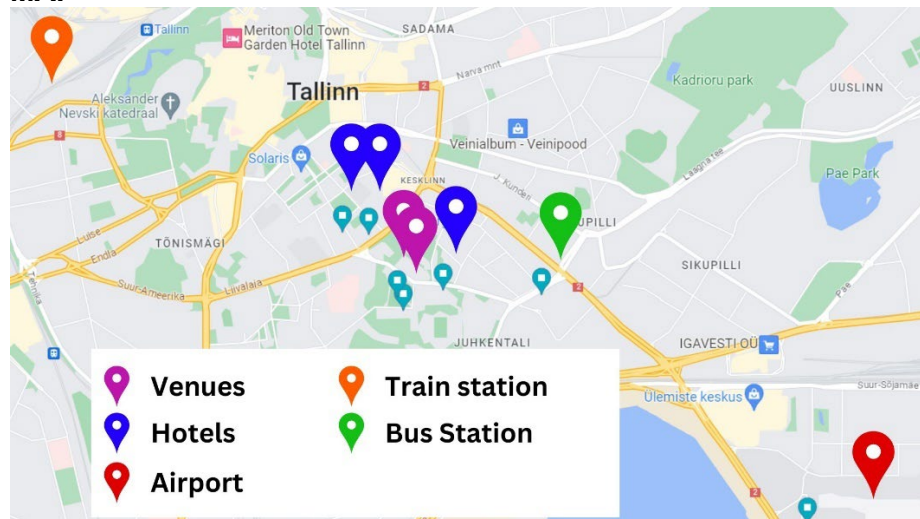
Place City / Town: Tallinn

Dates: From 09 April To 17 April Year 2027

### 4. Presentation of the City/Town

- Present map with marked position of competition venues, hotels, airport, train station etc.

#### MAP



- City/Town details (Population, surface, climate, height etc.)
  - City/Town details (Population, surface, climate, height etc.) Tallinn, Capital City of Estonia, Population 400 000. Tallinn has a population of about 454,000 (as of 2023) and administratively lies in the Harju maakond (county). Tallinn is the main financial, industrial, and cultural centre of Estonia. Daytime temperatures average 15.4 °C (59.7 °F), although nighttime temperatures still remain cool, averaging -3.7 to 5.2

°C (25.3 to 41.4 °F) from March to May. Snowfall is common in March and can occur in April.

- Present the major fencing competitions or other sports tournaments already organized in this city/town 3 Copyright FIE FIE Bid Questionnaire for Junior and cadet World Championships Tallinn Glaive World Cup, U23 European Championships 2022, U17&U20 European Championships 2023.

## 5. Composition of the Organising Committee

### 5.1 Organizing Committee Management

Title	Surname	Name	Contact Details
President	Järvelaid	Peeter	+37256452476
Vice President	Märks	Heino	+3725057168
Secretary General	Paalberg	Aivar	+3725024394
Treasurer	Renser	Ruth	+37256563938

### 5.2 Organising Committee Important Portfolios

Portfolio	Surname	Name	Contact Details
Administration	Märks	Meriliis	+37253470483
Invitation of Participants	Märks	Heino	+3725057168
Invitation of Officials	Ostrovski	Denis	+37256690552
Immigration and Visas	Kiis	Kaupo	+37258003800
Entries and Accreditations	Sel	Ana	+381645046340
Technical Organization	Veselko	Dumitrov	+381641292152
Venue Renting	Karavajev	Jevgeni	+37256609289
Telecommunications	Märks	Meriliis	+37253470483
IT Support	Scheer	Aleksander	+37253491600
Safety and Security	Märks	Uno	+37256568119
Accommodation	Loit	Meelis	+3725099401
Catering and Refreshments	Aujärv	Allan	+3725215122
Transportation	Tammeorg	Veiko	+3725063606
Technical Support	Meier	Jaan	+37256881404
Maintenance	Kaaberma	Kaido	+37256352410
Publicity and Promotion	Viiil	Markus Johann	+37255970580
Press and Media Relations	Märks	Meriliis	+37253470483
Relations with Officials	Jefimova	Maria	+37256669852
Call Room Services	Šitikov	Nikita	+37255560882
Equipment Control	Paalberg	Aivar (jun)	+3725024394
Medical Service	Kuusk	Terje	+3725288034
Protocol	Kiis	Kaupo	+37258003800

Sound System	Kohver	Krister	+37259098418
LOC Safeguarding officer	Valiulin	Dmitri	+37255660994

## 6. Organising Committee Contact Details

Physical Address: Kadaka tee 42N Tallinn 12915, Estonia

Postal address: Kadaka tee 42N Tallinn 12915, Estonia

Tel.: +3725043014

Fax: \_\_\_\_\_

E-mail: Heino.marks@vehklemisliit.ee

Url: \_\_\_\_\_

Mobile Phone: +3725043014

## 7. Financing

The following is detailed Budget of the event, with specified sources of the Income and estimated Expenditures:

### 7.1 Income

Description	Amount (Currency)
Public Subventions	
• National	250 000 EUR
• Regional	50 000 EUR
• Local	30 000 EUR
• Others	5000 EUR
Business Sponsors and Partners	20 000 EUR
Private Sponsors and Donors	10 000 EUR
Official providers	1000 EUR
Miscellaneous Sales	3000 EUR
• Tickets	-
• Rent of Stands	1500 EUR
• By-products	2000 EUR
• Catering and Refreshments	1500 EUR
• TV Rights	
Other	220000
<b>Total</b>	<b>594000</b>

### 7.2 Expenditures

Description	Amount (Currency)
• Accommodation	75000
• Accreditation	1500
• Administrators	35000
• Air conditioning	-
• Anti-doping service	16000
• Ceremonies and receptions	20000
• Cleaning	7000

• Computers, telephone, fax	10000
• Decoration	10000
• Electricity and water	4000
• Equipment	25000
• FIE guests, officials and VIP	25000
• Hostesses, Interpreters, Drivers etc....	20000
• Information/Public relations/Promotion:	10000
• Insurance	10000
• Medical service	10000
• Organising Committee	50000
• Officials	25000
• Other Expenses	6000
• Pistes and equipment specific to fencing	20000
• Promotion and Publicity	10000
• Referees	70000
• Results system	5000
• Security	5000
• Settings	5000
• Sound system, lights	12000
• Technicians	6000
• Transportation	20000
• Venues	60000
• Volunteers	20000
• Wireless	1500
<b>Total</b>	<b>594000</b>

**8. Official Support Documents from the National and/or Local Authorities**

Can you provide Official Support Documents from the National and/or Local Authorities (including visa guarantee letter)? YES  NO

If YES, these documents are to be listed and attached to this document.

Authority	Document
Ministry of Culture	Support Letter

**9. Event Program**

Detailed Program of the event will be submitted to the FIE Executive committee for approval.

Typical program of the Junior and Cadet World Championship is as follows:

**DAY 1 - Friday**

Junior Women's Sabre	Pools - DE 64 - Final	HALLS 1&2
Junior Men's Sabre	Pools - DE 64 - Final	HALLS 1&2
<b>DAY 2 - Saturday</b>		
Cadet Women's Sabre	Pools - DE 64 - Final	HALLS 1&2
Cadet Men's Sabre	Pools - DE 64 - Final	HALLS 1&2
<b>DAY 3 - Sunday</b>		
Junior Women's Sabre Team	DE 64 - Final	HALLS 1&2
Junior Men's Sabre Team	DE 64 - Final	HALLS 1&2
<b>DAY 4 – Monday</b>		
Junior Women's Foil	Pools - DE 64 - Final	HALLS 1&2
Junior Men's Foil	Pools - DE 64 - Final	HALLS 1&2
<b>Opening Ceremony</b>		HALL 2
<b>DAY 5 - Tuesday</b>		
Cadet Women's Foil	Pools - DE 64 - Final	HALLS 1&2
Cadet Men's Foil	Pools - DE 64 - Final	HALLS 1&2
<b>DAY 6 – Wednesday</b>		
Junior Women's Foil Team	DE 64 - Final	HALLS 1&2
Junior Men's Foil Team	DE 64 - Final	HALLS 1&2
<b>DAY 7 – Thursday</b>		
Junior Women's Epee	Pools - DE 64 - Final	HALLS 1&2
Junior Men's Epee	Pools - DE 64 - Final	HALLS 1&2
<b>DAY 8 – Friday</b>		
Cadet Women's Epee	Pools - DE 64 - Final	HALLS 1&2
Cadet Men's Epee	Pools - DE 64 - Final	HALLS 1&2
<b>DAY 9 – Saturday</b>		
Junior Women's Epee Team	DE 64 - Final	HALLS 1&2
Junior Men's Epee Team	DE 64 - Final	HALLS 1&2
<b>Closing Ceremony</b>		HALL 2

**Do you herewith confirm that you will implement the presented Typical Program of the Junior and Cadet World Championship?**

**YES**  **NO**

## **10. Venue for the Competition**

Name of the Venue: Tallinna Spordihall, Kalevi korvpallihall

Address of the Venue: : Herne 30

Number of the Available Halls: 2

Number of Halls to be Used: 2

### **10.1 Allocation of the Selected Halls**

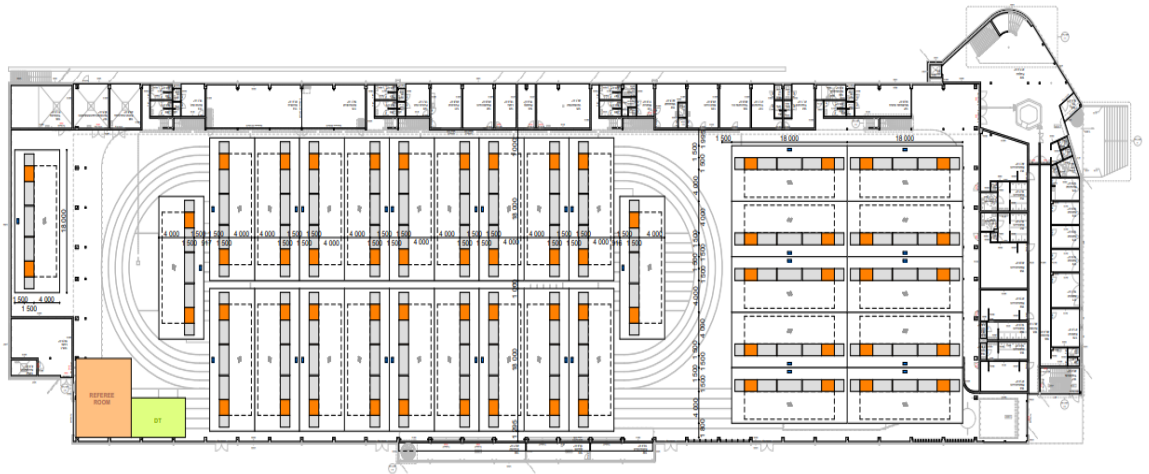
#### **10.1.1 Preliminary Phase Halls**

- Number of Preliminary Phase Halls: 1
- Dimensions of each Hall: 138,8 x 40,2 m
- Number of Pistes at each Hall: 31



- Total Number of Pistes: 31
- Average Width of the Refereeing Zone: 4m

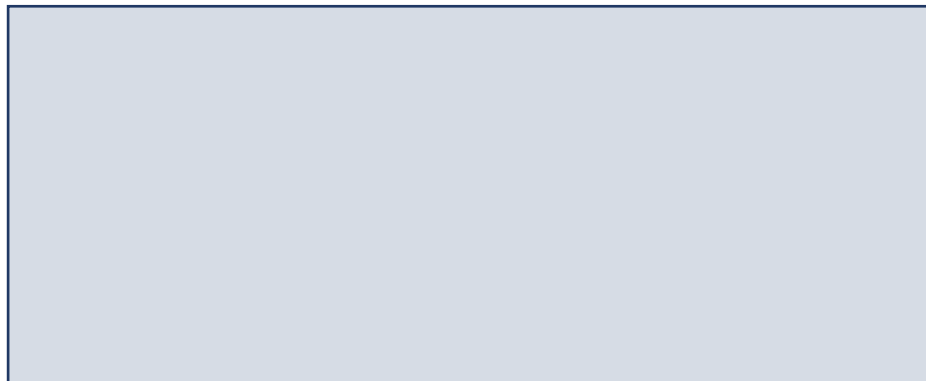
**DRAWINGS OF THE PRELIMINARY PHASE HALLS**



**Hall for the Direct Elimination**

- Dimensions of the Hall: \_\_\_\_\_
- Four (4) Coloured Pistes in different colours **YES**  **NO**
- Wireless System (optional) **YES**  **NO**
- Location for the Video-Refereeing Camera on the same side as the referee, outside of Refereeing zone **YES**  **NO**
- Video Refereeing Station on the same side as the referee, outside of refereeing zone **YES**  **NO**

**DRAWING OF THE HALL FOR DIRECT ELIMINATION**



**10.1.2 Hall for the Finals – Single Piste** **YES**  **NO**

- Blue carpet on the entire square eight (8) Coloured Pistes around podium (Final piste) **YES**  **NO**
- Dimensions of the Hall: \_\_\_\_\_
- One (1) Piste 1.5m to 2m wide, 18m Lng **YES**  **NO**
- Piste on the podium 30 – 50cm raised, with lateral safety minimum 25cm and inclines at the end of the piste **YES**  **NO**
- Refereeing zone 4.0 – 4.5m from the piste **YES**  **NO**
- Wireless System (optional) **YES**  **NO**

- Location for the Video-Refereeing Camera on the same side as the referee, outside of Refereeing zone **YES**  **NO**
- Video Refereeing Station on the same side as the referee, outside of Refereeing zone (4.0m minimum) **YES**  **NO**
- Wireless Microphone for the Referees **YES**  **NO**

## DRAWING OF THE HALL FOR FINALS

### 10.1.3 Hall for the Direct Elimination and Finals with Single Piste and eight (8) Coloured Pistes. **YES** **NO**

- Blue carpet on the entire square four (4) Coloured Pistes and around podium (Final piste) **YES**  **NO**
- Dimensions of the Hall: 90x40 M
- Four (4) Coloured Pistes in different colours **YES**  **NO**
- Wireless System (optional) **YES**  **NO**
- Location for the Video-Refereeing Camera on the same side as the referee, outside of Refereeing zone **YES**  **NO**
- Video Refereeing Station on the same side as the referee, outside of Refereeing zone **YES**  **NO**
- One (1) Final Piste 1.5m to 2m wide, 18m Long **YES**  **NO**
- Piste on the podium 30 – 50cm raised, with lateral safety minimum 25cm and inclines at the end of the piste **YES**  **NO**
- Refereeing zone 4.0 – 4.5m from the piste **YES**  **NO**
- Wireless System (optional) **YES**  **NO**
- Location for the Video-Refereeing Camera on the same side as the referee, outside of Refereeing zone **YES**  **NO**
- Video Refereeing Station on the same side as the referee, outside of Refereeing zone (4.0 m minimum) **YES**  **NO**
- Wireless Microphone for the Referees **YES**  **NO**

## DRAWINGS OF THE HALL FOR DIRECT ELIMINATION AND FINALS



**10.1.4 Training Halls**

YES  NO

- Number of Training Halls: \_\_\_\_\_
- Dimensions of the Halls: \_\_\_\_\_
- Total Number of Pistes: \_\_\_\_\_
- Total Number of Team boxes \_\_\_\_\_
- Team box dimensions (for National team) 3mx4m \_\_\_\_\_

**10.1.5 Warm-up Halls**

YES  NO

- Number of Warm-up Halls: \_\_\_\_\_

We have Training hall and warm-up, we will install 50 team boxes.

**10.2 Capacity of Spectators per Each Hall**

Preliminary Phase Halls: 1000  
 Hall for the Direct Elimination: 2000  
 Hall for the Finals: 2000

**10.3 Rest rooms for the Athletes**

YES  NO

- Number of Rest Rooms for Athletes: 26
- Dimensions of Rest Rooms: different from single to public

**10.4 Rooms for Control of Weapons and Equipment**

- Size of the selected room 200 m<sup>2</sup> (Minimum 150m<sup>2</sup>.)
- Room must be operational and open 72 hours before the beginning of the first event. Is that realisable? **YES**  **NO**

#### 10.5 Office of Directoire Technique

- Size of the selected room 250 m<sup>2</sup> (Recommended 150-200m<sup>2</sup>.)
- Internet access and ADSL/Fiber Optic Line **YES**  **NO**
- Six (6) Tables of 2m length **YES**  **NO**
- Two (2) Computers for administration **YES**  **NO**
- Two (2) Computers with Printers **YES**  **NO**
- Reserve set of equipment (computers, printers, cartridges etc.) **YES**  **NO**
- One (1) High-performance Photocopier **YES**  **NO**
- Telephone Line and Telephone **YES**  **NO**
- Two (2) Wireless Microphones **YES**  **NO**
- Notice Board **YES**  **NO**

#### 10.6 Other rooms and halls (tick the existing)

- FIE Offices Size: 40m<sup>2</sup>
- President's office Size: 40m<sup>2</sup>
- Secretary General/Treasurer's office Size: 30m<sup>2</sup>
- FIE Meetings Room Size: 60m<sup>2</sup>
- OC Room Size: 50m<sup>2</sup>
- Referees Room (min 150m<sup>2</sup>) Size: 150m<sup>2</sup>
- Doping Control Station Size: 30m<sup>2</sup>
- Accreditation Room (min 100m<sup>2</sup>) Size:120m<sup>2</sup>
- Information Centre Size:60m<sup>2</sup>
- Press Centre (equipped) Size: 100m<sup>2</sup>
- Conference Room Size:120m<sup>2</sup>
- FIE Stands (DYFG, Clean sport, Safe sport, others) Size: 30m<sup>2</sup>
- Fencing equipment suppliers Size: 200m<sup>2</sup>
- Other Size: 100m<sup>2</sup>

#### 10.7 Specification and Description of the Equipment available in Each Room

We will equip all rooms with necessary equipment

#### 10.8 Catering Facilities at the Venue

- Number of Restaurants 2
- Number of Snacks (Sandwiches and fast Food Service) 4
- Number of Drinks Sale Services 2
- Number of Tuck Shops 2

#### 10.9 Food and Refreshment Prices (Attach Price Lists)

Lunch between 9-11 EUR  
Drinks 1-2 EUR  
Snaks 1-4 EUR  
Coffee 2 EUR

### 10.10 Staff in the Venue

- Professionals  Number: 30
- Volunteers  Number:70

### 11. Material and Equipment

a) Name of the supplier of fencing material and equipment for Weapon Control:  
Favero, Allstar

b) List of equipment for weapon control:  
All necessary equipment for weapon control.

c) Name of the supplier of fencing material and equipment: for fencing halls  
Favero

d) Name of apparatus and reels (supplier/model):  
Favero FA7

e) Name of supplier of fencing pistes:  
Uhlmann

f) Name of software for the management of the competitions:  
Roman Zoltan

g) Name of the person in charge of computers in the OC:  
Aivar Paalberg

h) Number of computers for the management of the competitions:  
20

i) Name of the person in charge of computers in the OC:  
Aivar Paalberg

### 12. Accommodation and Transportation

#### 12.1 Available International Travel Options

- Airplane  Name of the Airport Tallinn Lennart Meri Airport
- Train  Name of the Station Tallinn Railway Station
- Other  Details By Ferry, Tallinn Harbour

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### 12.2 Category, Number and Prices of the Officially Selected Hotels

Venue	Number of Hotels	Price P/P Single Room	Price P/P Double Room	Price P/P Breakfast
Hotel Category 1	4	100	80	Included
Hotel Category 2	2	80	60	Included
Hotel Category 3				
Hotel Category 4				
Hotel Category 5				
Other Accom.				

### 12.3 Distance between the Airport / Railway Station and Hotels

Venue	Distance (km)	Timing (hrs)
Hotel Category 1	5km	15 min
Hotel Category 2	5km	15 min
Hotel Category 3		
Hotel Category 4		
Hotel Category 5		
Other Accom.		

### 12.4 Distance between Hotels and Competition Venue

Venue	Distance (km)	Timing (hrs)
Hotel Category 1	500m	
Hotel Category 2	300m	
Hotel Category 3		
Hotel Category 4		
Hotel Category 5		
Other Accom.		

### 12.5 Arrangement for Transportation of Delegations

Transport Description	Bus	Mini-Bus	Shuttle	Other	Price
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From Airport/ Station to Hotels	X	X	X		20 EUR
From Hotels to Competition Venues				Walking distance	
From Hotels to Training Venues				Walking distance	

### 12.6 Arrangement for Transportation of Officials

Transport Description	Bus	Mini-Bus	Shuttle	Other	Price
From Airport/ Station to Hotels		X			
From Hotels to Competition Venues		X			

### 13. Publicity and Promotion

What publicity and promotion methods you plan to use:

- Advertisements on Radio
- Advertisements on TV
- Press conferences
- Street Posters and Bans
- Dedicated website/social media
- Other

Present details of the publicity and promotion plan:

Complete plan will be ready one year before championships

### 14. Tickets and Derived Products

- How many tickets you expect to sell during the WC? Free entry
- What price of tickets you will apply? 0

### 15. Press Coverage

Press coverage of the World Championship must be in line with the FIE Press Handbook.

**Do you herewith confirm that you are committed to implement the FIE Press Handbook?** YES  NO

### 16. Television Coverage

TV coverage of the World Championship must be in line with the FIE Television Handbook.

**Do you herewith confirm that you are committed to implement the FIE Television Handbook?** YES  NO

#### 16.1 Details of the Television Coverage Plan

- National TV Channels

- Live Broadcast  Number of Hours: \_\_\_\_\_
- Recorded Broadcast  Number of Hours: 6
- Regional TV Channels
  - Live Broadcast  Number of Hours: \_\_\_\_\_
  - Recorded Broadcast  Number of Hours: 6
  - Other

Present details of the TV Coverage plan: Complete plan will be ready one year before championships

## 17. Marketing plan

### 17.1 Details of the Marketing Plan

- Advertisement in national broadcasts
- Advertisement in Cinemas
- Competition homepage
- Competition App
- Advertisement in radio channels
- Advertisement in public transport

### 17.2 Date when the complete Marketing Plan will be submitted to the FIE 01.09.2026

## 18. Sponsors

### 18.1 Sponsors Selection

The Organising Committee must not enter into sponsorship agreements without first consulting the FIE because of a possible conflict with the FIE's potential sponsors.

**Do you herewith confirm that you will comply with presented criteria for selection of the sponsors?** YES  NO

### 18.2 Date when the complete List of Sponsors will be submitted to the FIE 01.09.2026

## 19. Protocol

The protocol ceremonies must be organised as specified in the FIE Handbook of Regulations for the Organization of Protocol Ceremonies at FIE Competitions.

The FIE Chief of Protocol coordinates with the LOC Protocol Manager to ensure that all elements of FIE protocol are respected.

**Do you herewith confirm that Protocol will be organised according to this FIE document?** YES  NO

## 20. Medical Service

Medical Service is to be provided in accordance for by the FIE Rules, the FIE Administrative Rules, the FIE Handbooks of Regulations and FIE Medical Handbook.

**Do you herewith confirm that you will comply organization of the Medical Service with the listed FIE Documents?** YES  NO



Medical Service is covering Medical Emergencies, Sports Trauma, General Medical Care and Additional Medical Services (Physiotherapy etc.).

Basic requirements are as follows

- Medical Stations, with locally licenced paramedic or doctor, must be present in competition halls, **MAXIMUM two (2) minutes away from the furthest hall**, and properly marked;
- Adequate ambulance must be present on site or **MAXIMUM at ten (10) minutes' drive distance**;
- Hospital with the emergency ward and facilities required for treatment of the possible injuries and illnesses must be selected and arrangements made for adequate support in case of emergency;

**Do you herewith confirm that you will meet Medical Service requirements?**

**YES**  **NO**

## **21. Doping Control**

According to the FIE Anti-Doping Rules, Doping Control tests are obligatory at all World Championships.

Testing process must be strictly managed according to the WADA regulations.

Doping Control Office (DCO) must be supplied by the National Anti-Doping Organization (NADO).

Analysis of the samples must be performed by the IOC accredited laboratory. Coordinator of the doping control is the FIE Medical Delegate.

Doping Control station must be allocated as close as possible to the Finals venue, with all required facilities to accommodate limited access, privacy, preparation of the documentation, taking and processing samples.

Sample collection bottles, containers and forms are to be supplied the NADO.

**Do you herewith confirm that you will meet Doping Control requirements according to these regulations?** **YES**  **NO**

## **22. Security**

The Organizing Committee has to organise Security and Safety Service in order to provide:

- The health and physical security of all the participants;
- Safety of all the installed equipment;
- Regulation of access to various sites of the competition in line with the applied accreditation;
- No unauthorised access of the pistes and official rooms by the public;
- Good and safe circulation of people;

Also, discreet police service and the presence of a fire service is to be planned.

**Do you herewith confirm that you will meet presented Security requirements?**

**YES**  **NO**

## **23. Insurance**

The Organising Committee must, at its own costs, institute:

- Liability Insurance policy which will include general liability coverage, as well as a guarantee for non-consecutive intangible damages (pure financial loss).
- All other mandatory insurance, such as:
  - ❖ Fire and fire damage insurance policies for premises necessary to the organisation
  - ❖ Automobile insurance policies (if necessary)
  - ❖ All policies mandated by local legislation.
- Repatriation Assistance coverage for the Fencing family, but without covering the designated officials or referees, the Executive Committee, or FIE personnel.

**Do you herewith confirm that you will meet presented Insurance requirements?**

**YES**  **NO**

**24. Rewards for the Winners**

**YES**  **NO**

Present details of the planned Regards for the Winners:  
medals, Cups, flowers

**25. Cultural Programme Plan**

**YES**  **NO**

Present details of the Cultural Plan: Guided visit to Tallinn Old Town

**26. Environmental Protection Plan**

**YES**  **NO**

Present details of the Environmental Protection Plan: We do not use single-use utensils